



# Legal Essentials for Businesses

Phase 4: Bringing on Employees

# Introduction







# Type Of Employees

## Employees vs Contractors

## Types of Employees

## What you need for Staff

## Agreements



# Workplace Policies



# Understand why you need workplace policies





What happens in a vacuum?

People make up their own mind

Team represents the business

Threshold size of team?



Identify the key parts of the  
workplace policies and  
employment agreements

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Dress code

Drug and alcohol

Workplace harassment and bullying

Vehicle policies

Email Use

Social media policies

Grievance procedures

Examples

## Restraint of Trade

## Dismissal of Employees

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## NOTES